

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held November 19, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: George J. Bloeser, Kenneth T. MacKenzie, Aaron B. Attwood, Mindy Moore and Alfred J. Cancellieri.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer

VISITORS:

None

MINUTES:

None

CORRESPONDENCE:

FOR YOUR INFORMATION DATE SENT: **November 9, 2007**

1. Letter dated October 22, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: review of bids for the modifications to Return Activated Sludge System Contract No. 9 and recommends Authority award contract to Aqua Net Environmental.
2. Facsimile transmission dated October 29, 2007 from Attorney Neil Andrew Stein of Kaplin/Stewart to Upper Saucon Township Municipal Authority re: Blue Ridge West Estates and a connection ban on new building.
3. Confidential letter dated November 5, 2007 from Attorney Gary Brienza, Solicitor for USTMA to Thomas F. Beil, Township Manager for Upper Saucon Township re: enclosed attorney Marles response letter on Upper Saucon Township Municipal Authority and Upper Saucon Sewage Treatment Authority v. Commonwealth of Pennsylvania, Department of Environmental Protection, Borough of Coopersburg, Permit tee, and McGrath Homes, Intervener.
4. Letter dated November 6, 2007 from New Tripoli Bank to Upper Saucon Sewage Treatment Authority re: letter of credit for Castle Holdings Inc.
5. Letter dated November 5, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: WWTP emergency generator upgrade Contract No. 8 payment request #5 in the amount of \$9,310.00.
6. Letter dated November 6, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: bid review for 2008 annual laboratory services for wastewater treatment system and water distribution system recommendation to award contract to Suburban Water Testing Labs for \$24,520.00.
7. Letter dated November 7, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: upgrade WWTP emergency generator contract No. 8 final contract documents.

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8. Letter dated November 7, 2007 from United States Department of Commerce to Upper Saucon Sewage Treatment Authority re: 2007 survey of government finances questionnaire.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated November 19, 2007. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza; there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated November 19, 2007. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; he also enclosed a copy of flow data.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report dated November 19, 2007 signed and presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also enclosed a copy of the October DMR State Reports.

INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted three invoice(s) for the Authorities approval for payment. **Motion** was made and seconded to approve invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

Dimmich & Dinkelacker P.C. dated 11/13/2007
Invoice number 20940 in the amount of \$492.50
For Coopersburg EHB Appeal period of 09/06/07-11/12/07

Peters, Moritz, Peischi, Zulick, Landes & Brienza dated 11/13/2007
Invoice number 21046 in the amount of \$9,590.00
For Coopersburg EHB Appeal period of 10/12/07-11/13/07

Peters, Moritz, Peischi, Zulick, Landes & Brienza dated 11/13/2007
Invoice number 21047 in the amount of \$6,015.00
For general consultation period of 10/12/07-11/13/07

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

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MOTION (S):

Motion was made and seconded to approve the Epernay Limited Partnership Subdivision and Land Development Improvements Agreement and authorize Chairman to execute said document in accordance with the Authority Solicitor recommendation made in his November 19th report.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the DeSales University North Dormitory Subdivision and Land Development Improvements Agreement and authorize Chairman to execute said document in accordance with the Authority Solicitor recommendation made in his November 19th report.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to award the 2008 annual laboratory services contract to the lowest responsible bidder Suburban Water Testing Labs and to authorize the Chairman to execute the said application document in accordance with the Authority Engineer’s recommendation made by letter dated November 6, 2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve payment request No. 5 for Generator Upgrade Contract Number 8 application for payment from Barry Hoffman, Inc. dated 11/01/07 in the amount of \$9,310.00 and authorize Chairman to execute said document in accordance with the Authority Engineer’s recommendation made by letter dated 11/05/07.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the 2008 Capital Budget in accordance with the Authority Engineer’s recommendation made by letter dated October 18, 2008.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, December 17, 2007 at 7:15 PM in the Water/Sewer Building.

Respectfully submitted,

Mindy Moore
Secretary