

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held October 28, 2008 at 7:00 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Bruce D. Bush, Alfred J. Cancellieri, Mindy Moore and George J. Bloeser.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

None

VISITORS PRESENTATION:

None

MINUTES:

Motion was made and seconded to approve the September 17, 2008 meeting minutes of the Upper Saucon Sewage Treatment Authority's meeting minutes, as presented.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

CORRESPONDENCE:

A. For Your Information date sent: September 26, 2008

1. Letter dated September 16, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: USSTA response to influent pump station controller Safety Committee electrical issues at the WWTP.
2. Letter dated September 16, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: forwarding of executed documents to Aquanet Environmental.
3. Draft copy of the September 17, 2008 Upper Saucon Sewage Treatment Authority meeting minutes for review and approval at the October 28, 2008 meeting.
4. Letter dated September 17, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: recommendation to approve change order two for contract twelve, Secondary Clarifier Concrete and Metal Repair in the amount of \$31,000.00 and to purchase the column to replace the damaged one at a quoted price of \$8,780.00

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5. Letter dated September 18, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance System re: enclosed copies of changed order one and change order two for execution by contractor and return to Authority Engineer.
6. Letter dated September 18, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: USSTA approved Structural Maintenance Systems, payment request number one for the amount of \$31,792.50.
7. Letter dated September 22, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: comments on the review of weekly payroll certificates from Structural Maintenance Systems.
8. Letter dated September 22, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: attachments for review, fully executed copies of change order one and two for contract number twelve.
- B. For your information dated sent: October 03, 10, 17, 2008
 1. Corrected draft meeting minutes for the Upper Saucon Sewage Treatment Authority meeting held September 17, 2008 corrections to page 1170 last motion on page dollar amount corrected to \$31,000.00 and page 1171 last two motions, added them from solicitor's report on easements requested.
 2. Letter dated September 25, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: comments on unknown wasted discharge to wwtp.
 3. Letter dated October 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer re: contract documents for the 2009 Annual Laboratory Services for the wastewater treatment system and the water distribution system.
 4. Letter dated October 3, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Kate Crowley, PA DEP re: response to letter dated September 29, 2008 from Sheena Ripple, DEP regarding the UST W.W.T.P.
 5. Letter dated October 3, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Kate Crowley, PA DEP re: business survey letter and updates of unknown wasted discharge to UST W.W.T.P.
 6. Letter dated October 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: request for third payment of 25% of the 2008 annual laboratory services contract with Suburban Water Testing Labs in the amount of \$6,130.00.
 7. Letter dated October 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: payment request #1 for contract number ten in the amount of \$3,150.00 for the Influent pump station controller at the UST W.W.T.P.

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8. Letter dated October 7, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc. re: request for execution of contract twelve change order three documents and return to Authority for approval and their October 28, 2008 meeting.
9. Letter dated October 7, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: review of certified payroll for contract number twelve secondary clarifier concrete and metal repair.
10. Letter dated October 8, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to approve and execute payment request number two for contract twelve for the secondary clarifier concrete and metal repair in the amount of \$49,536.00.
11. Letter dated October 8, 2008 from Kate Crowley, PA DEP to USSTA re: June 15, 2008 administrative order of DEP concerning private request of McGrath Homes.
12. Letter dated October 9, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: review of certified payroll for contract number twelve for the secondary clarifier concrete and metal repair.
13. Letter dated October 9, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Jose Mortagua, Aquanet Environmental, Inc. re: copy of the completed inquiry request from Summit Insurance Group for the general status related to bond B10 008 978.
14. Email from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: comments on the east clarifier project inspection.
15. Letter dated October 14, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to approve and execute change order number three for contract twelve, the secondary clarifier concrete and metal repair.
16. Letter dated October 16, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Pennsylvania Department of Community & Economic Development re: enclosed the CPA audit report to be attached with the Annual Report of Municipal Authorities for the Upper Saucon Sewage Treatment Authority.

C. Agenda Correspondences

1. Letter dated October 16, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: enclosed SIKa review letter regarding our meeting of 10/16/08.
2. Letter dated October 22, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Jose E. Mortagua re: ground settlement and electrical issues associated with the return activated sludge system modifications contract no. 9 at the UST W.W.T.P.

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SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated October 28, 2008. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza, there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated October 24, 2008. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report verbally. The report was presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also distributed August 2008 DMR State Reports.

INVOICE (S):

At this meeting Assistant Treasurer Al Cancellieri presented Aaron Attwood Treasurer's written report with general comments. Assistant Treasurer noted three invoice(s) for the Authorities approval for payment.

Motion was made and seconded to approve Invoice(s) as submitted by the Assistant Treasurer, to be paid by Upper Saucon Township as detailed below:

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21985 in the amount of \$6,580.00
For Coopersburg EHB Appeal period of 09/16/08-10/17/08

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21987 in the amount of \$1,452.50
For Coopersburg Arbitration period of 09/24/08-10/08/08

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21986 in the amount of \$7,215.00 and filling/recording fee/copy of deed amount of \$58.00 for general consultation period of 09/15/08-10/17/08

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

MOTION (S):

Motion was made and seconded to approve payment request no. five from Aqua Net Environmental, Inc in the amount of \$9,163.20 for contract no. nine return activated sludge modification pending receipt of a maintenance bond from contractor in accordance with Authority Engineer's recommendation made by letter dated 09/23/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

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Motion was made and seconded to approve payment request no. two from Structural Maintenance Systems, Inc. in the amount of \$49,356.00 for contract no twelve secondary clarifier concrete and metal repair in accordance with Authority Engineer's recommendation made by letter dated 10/08/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve payment request no. one from Barry Hoffman Company, Inc. in the amount of \$3,150.00 for contract no. ten influent pump station controller in accordance with Authority Engineer's recommendation made by letter dated 10/03/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve change order no three from Structural Maintenance Systems, Inc. in the amount or \$3,739.60 for contract no. twelve secondary clarifier concrete and metal repair in accordance with Authority Engineer's recommendation made by letter dated 10/14/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve the Township Planning Module for the North Tree Office Complex (Young property) in accordance with Authority Engineer's recommendation made by letter dated 10/07/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve the Township Planning Module for the Church of the Assumption BVM in accordance with Authority Engineer's recommendation made by letter dated 09/19/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve the Pennsylvania Department of Environmental Protection Planning Module for the Saucon Pines subdivision in accordance with Authority Engineer's recommendation made by letter dated 10/14/08.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve the Township Planning Module for the Saucon Creek, LP subdivision in accordance with Authority Engineer's recommendation made by letter dated October 22, 2008..

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to accept the terms of settlement regarding the appeal by Upper Saucon Township, Upper Saucon Township Municipal Authority and Upper Saucon Sewage Treatment Authority to the Environmental Hearing Board of the approval by Pennsylvania Department of Environmental Protection of the Corrective Action Plan filed by the Borough of Coopersburg and to authorize the solicitor to issue a letter to EHB confirming

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this approval in accordance with the solicitor's recommendation made during his presentation of his October monthly report.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to authorize the chairman to execute an agreement prepared by Stable to terminate sanitary sewer easement between Stabler Land Company Upper Saucon Township Municipal Authority and Upper Saucon Sewage Treatment Authority in accordance with Authority Solicitor's recommendation made during his presentation of his October monthly report.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the payment of invoice #80295711/6 from CDM dated September 18, 2008 in the amount of \$1,101.66 for services rendered by CDM for consulting relative to the Coopersburg CAP issue in accordance with the solicitor's recommendation made during his presentation of his October monthly report.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to appoint the Chairman, George Bloeser and Vice Chairwomen, Mindy Moore to the Liaison Committee to meet with the Upper Saucon Township's Planning and Zoning Sub Committee on an ad hoc basis with Alfred Cancellieri, Bruce Bush and Aaron Attwood appointed as Liaison Committee alternates.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Tuesday, November 18, 2008 at 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Bruce D. Bush, Secretary