

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held September 17, 2008 at 7:00 P.M.

4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Bruce D. Bush, Aaron B. Attwood, Alfred J. Cancellieri, Mindy Moore and George J. Bloeser.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

None

VISITORS PRESENTATION:

None

MINUTES:

Motion was made and seconded to approve the March 18, 2008; Upper Saucon Sewage Treatment Authority's meeting minutes, as presented.

Roll Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"
Mr. Attwood - "abstain"

Motion was made and seconded to approve the August 19, 2008, Upper Saucon Sewage Treatment Authority's meeting minutes, as

Roll Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"
Mr. Attwood - "abstain"

CORRESPONDENCE:

A. FOR YOUR INFORMATION DATE SENT: August 22, 2008

1. Draft Copy of the August 19, 2008 USSTA meeting minutes for review, comments and consideration for approval at the September 16th meeting.

B. FOR YOUR INFORMATION DATE SENT: September 5, 2008

1. Letter dated August 21, 2008, from Attorney Gary Brienza, Solicitor for USSTA to Thomas F. Beil, Township Manager for UST re: request to re-advertise the October meeting by canceling the 21st meeting and reschedule it for the 28th.

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2. Letter dated August 21, 2008 from Attorney Gary Brienza, Solicitor for USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: inquire as to the Township's policy regarding disposal of Authority Member documents.
3. Letter dated August 25, 2008 from Attorney Gary Brienza, Solicitor for USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: meeting scheduling for initial meeting on Coopersburg Arbitration.
4. Letter dated August 25, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Kate Crowley, Program Manager PA DEP re: enclosed SEA's review of inspection findings for south Main Street sanitary sewer system addressed in the submission of the August 2008 Corrective Action Plan.
5. Letter dated August 28, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelley, Structural Maintenance Systems, Inc. re: comments on the east clarifier interior concrete wall preparation.
6. Letter dated August 28, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation the authority approve payment of invoice #08070958 dated July 31, 2008 from CMX for professional engineering services associated with the modifications to the return activated sludge system at the WWTP in the amount of \$648.00.
7. Letter dated August 28, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Jose E. Mortagua, Aquanet Environmental, Inc. re: walkway paving cracked from settling it is covered as part of the on-going maintenance period under contract number nine RAS system modifications.
8. Letter dated August 28, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation the authority approve payment of invoice #08070959 dated July 31, 2008 from CMX for professional engineering services associated with the influent pump station controller at the WWTP in the amount of \$108.00.
9. Letter dated August 28, 2008 from Dawn Kresge, Borough Manager for Coopersburg to USSTA re: enclosed partial payment in the amount of \$150,000.00 for their 2006/2007 sewer bill.
10. Letter dated September 2, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc. re: comments on the review of submittal for the east clarifier interior concrete wall preparation.

C. FOR YOUR INFORMATION DATE SENT: September 12, 2008

1. Draft copy of the Upper Saucon Sewage Treatment Authority meeting minutes from March 18, 2008 for review and approval at the September 17th meeting. Note that this now brings us up to date on all draft meeting minutes for the STA.

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2. Public Notice for NEW meeting date changing to September 17th and cancellation of the regularly scheduled meeting of September 16th.
3. Letter dated September 5, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: payment application number one submitted by Structural Maintenance Systems, Inc. for contract #12 secondary clarifier concrete and metal repair in the amount of \$31,792.50 for approval and execution at the September 17, 2008 meeting.
4. Letter dated September 9, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, to Michael Kelly, Structural Maintenance Systems, re: request to execute three copies of change order number one for contract twelve and submit to the Authority for their approval, if returned in time of next meeting.
5. Letter dated September 9, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: comments on the unknown waste discharge to WWTP and business' survey.
6. Letter dated September 11, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Timothy M. Zito, structural Maintenance Systems., Inc. re: comments on the request for tax exempt for secondary clarifier purchases.
7. Report dated September 12, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: September 2008 USSTA Engineers Report for the September 17th meeting and six motion requests.
8. Report dated September 15, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Authority re: September 2008 USSTA Solicitor Report for the September 17th meeting.
9. Report dated September 17, 2008 from Aaron Attwood to Authority re: approval and request for payment of invoices for the month of August. 2008.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated September 15, 2008. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza, there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated September 12, 2008. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his verbal report. The report was presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also distributed a copy of the August 2008 DMR State Reports.

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INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted three invoice(s) for the Authorities approval for payment.

Motion was made and seconded to approve all Invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

1. Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21905 in the amount of \$3,745.00
For Coopersburg EHB Appeal period of 08/18/08-09/10/08.
2. Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21907 in the amount of \$332.50
For Coopersburg Arbitration Request period of 08/18/08-09/10/08.
3. Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21906 in the amount of \$4,155.00
For general consultation period of 08/19/08-09/15/08.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to approve the payment of Invoice #08070958 dated July 31, 2008 from CMX for professional engineering services associated with the modifications to the return activated sludge system at the WWTP in the amount of \$648.00 in accordance with the Authority Engineer’s recommendation made by letter dated August 28, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the payment of invoice #08070959 dated July 31, 2008 from CMX for professional engineering services associated with the influent pump station controller at the WWTP in the amount of \$108.00 in accordance with the Authority Engineer’s recommendation made by letter dated August 28, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve and authorize the Chairman to execute application number one, dated August 31, 2008 as submitted by Structural Maintenance Systems, Inc. for contract #12 associated with the secondary clarifier concrete and metal repair in the amount of \$31,792.50 in accordance with the Authority Engineer’s recommendation made by letter dated September 5, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

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Motion was made and seconded to approve and authorize the Chairman to execute application of Upper Saucon Township's sewage facilities planning modules for the Saucon Valley Country Club's tennis court facility expansion request, in accordance with the Authority Engineer's recommendation made by letter dated August 18, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve and authorize the Chairman to execute application of Upper Saucon Township's sewage facilities planning modules for the DeSales University's new Mc Shea student center expansion request, in accordance with Authority Engineer's recommendation made by letter dated August 18, 2008.

Roll Call Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"
Mr. Attwood – "abstain"

Motion was made and seconded to approve and authorize the Chairman to execute requested contract modifications for Contract #12 Secondary East Clarifier Concrete and Metal Repairs, modification request number ONE date prepared August 31, 2008 in the amount of \$7,390.00 for change in additional repair of construction joint, shallow, and deep concrete repair in accordance with Authority Engineer's recommendation made by letter dated September 9, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve and authorize the Chairman to execute requested contract modifications for Contract #12 Secondary East Clarifier Concrete and Metal Repairs, modification request number TWO date prepared September 17, 2008 in the amount of \$31,000.00 for labor and equipment to replace the center support column on the east clarifier in accordance with Authority Engineer's recommendation made by letter dated September 17, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve and authorize the Chairman to execute an easement from Rosewood Real Estate Enterprises L.P. to the U.S.T. Municipal Authority in accordance with Attorney Gary Brienza, recommendation made in his Solicitors report dated September 17, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve and authorize the Chairman to execute an easement from Potylicki to the U.S.T. Municipal Authority in accordance with Attorney Gary Brienza, recommendation made in his Solicitors report dated September 17, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

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ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Tuesday, October 28, 2008 t 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Bruce D. Bush,
Secretary

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