

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held September 17, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Kenneth T. MacKenzie, Aaron B. Attwood, Mindy Moore and George J. Bloeser.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

MINUTES:

None

CORRESPONDENCE:

FOR YOUR INFORMATION DATE SENT: **September 14, 2007**

1. Letter dated 8-21-2007 from Karl Schreiter, Jr. PE. DEE to George Bloeser, Chairman re: recommending payment amount for \$1,467.75 on the WWTP Emergency Generator Upgrade Design invoice #07070996.
2. Letter dated 8-22-2007 from Karl Schreiter, Jr. PE. DEE to George Bloeser, Chairman re: recommending payment amount for \$17,386.25 on the modifications to the return activated sludge system invoice #07071217.
3. Letter dated 8-22-2007 from Karl Schreiter, Jr. PE. DEE to George Bloeser, Chairman re: recommending payment amount for \$180.25 on the Influent Pump Station Controller invoice #07071218.
4. Email dated 8-30-2007 from Thomas F. Beil, Township Manager to Morning Call re: ad for bid on activated sludge system improvements
5. Letter dated 8-29-2007 from Thomas F. Beil, Township Manager to Barry Hoffman Company, Inc. re: check in the amount of \$116,700.00 for work completed on the emergency generator.
6. Letter dated 9-5-2007 from Karl Schreiter, Jr. PE. DEE to George Bloeser, Chairman re: in compliance for certified payroll project upgrade of the emergency generator contract number eight.
7. Letter dated 9-5-2007 from Karl Schreiter, Jr. PE. DEE to George Bloeser, Chairman re: recommend payment request number three for the emergency generator contract number eight in the amount of \$5,985.00.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated September 17, 2007. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza, there were no enclosures.

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ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated September 14, 2007. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report dated September 17, 2007. The report was signed and presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also enclosed a copy of the August 2007 DMR State Report.

INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted four invoice(s) for the Authorities approval for payment. **Motion** was made and seconded to approve invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

Dimmich, Dinkelacker & Brienza

Invoice number 20846 in the amount of \$2,765.00

For EHB Appeal consultation period of 08/05/07-08/21/07

Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP

Invoice number 20840 in the amount of \$2,817.50

For EHB Appeal consultation period of 08/03/2007

Dimmich, Dinkelacker & Brienza

Invoice number 20847 in the amount of \$1,905.00

For general consultation period of 08/02/07-08/14/07.

Peters, Moritz, Peischl, Zulick, Landes & Brienza LLP

Invoice number 208401 in the amount of \$4,785.50

For general consultation period of 08/16/07-09/05/07.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to approve the payment to Schoor DePalma Engineers and Consultants invoice #07071218, dated 07/31/07 in the amount of \$180.25 for work on the upgrade of the influent pump station control panel in accordance with Authority Engineers recommendation made by letter dated 08/22/07.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

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Motion was made and seconded to approve the payment to Schoor DePalma Engineers and Consultants invoice #07070996, dated 07/31/07 in the amount of \$1,467.75 for work on the WWTP emergency generator upgrade in accordance with Authority Engineers recommendation made by letter dated 08/21/07.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Motion was made and seconded to approve the payment to Schoor DePalma Engineers and Consultants invoice #07071217, dated 07/31/07 in the amount of \$17,386.25 for work on the WWTP emergency generator upgrade in accordance with Authority Engineers recommendation made by letter dated 08/22/07.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Motion was made and seconded to approve the payment to Barry J. Hoffman, Inc, payment request No. 3 dated 07/10/07 in the amount of \$5,985.00 for work on the emergency generator upgrade in accordance with Authority Engineer’s recommendation made by letter dated 09/05/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Motion was made and seconded to authorize the release of contract documents to be advertised to receive bids for contract no. 10, replacement of existing influent pumping station control panel in accordance with Authority Engineer’s recommendation made by letter dated 09/14/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, October 25, 2007 at 7:15 PM at the Water/Sewer Building.

Respectfully submitted,

Mindy Moore
Secretary