

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held July 26, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Kenneth T. MacKenzie, Aaron B. Attwood and Mindy Moore.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS: - none

MINUTES: - none

CORRESPONDENCE:

FOR YOUR INFORMATION DATE SENT: JUNE 29, 2007

1. Letter dated June 26, 2007 from Dan Stahlnecker to Kate Crowley, DEP RE: Wastewater Treatment Plant June 2007 DMR. Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer was reporting an anticipated Instantaneous Maximum Noncompliance.

FOR YOUR INFORMATION DATE SENT: JULY 13, 2007

1. News print dated June 28, 2007 The Saucon News
2. News print dated July 5, 2007 The Saucon News
3. Letter dated July 6, 2007 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: review of the purchasing request from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer for the replacement of mixer for the A/O tank at the wastewater treatment plant.
4. News print dated July 12, 2007 The Saucon News

AGENDA CORESPONDENCE AND INFORMATION ITEMS

1. Letter dated June 28, 2007 from Karl Schreiter to George Bloeser Re: recommendation for payment of Invoice #07050519 from Schoor DePalma for professional engineering services associated with aeration tank walkway replacement project.
2. Letter dated June 28, 2007 from Karl Schreiter to George Bloeser Re: recommendation for payment of Invoice #070301301 from Schoor DePalma for professional engineering services associated with Influent Pump Station Controller.
3. Letter dated July 14, 2007 from Karl Schreiter to Barry Hoffman Re: recommendation for approval of WWTP emergency generator upgrade contract number eight change order number one, completion date of the contract to extend to 8/12/07.
4. Letter date July 14, 2007 from Karl Schreiter to George Bloeser Re: recommendation for payment of request #2 for the WWTP Emergency Generator Upgrade contract number eight.

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held July 26, 2007 at 7:15 P.M. 4774 Saucon Creek Road

5. Letter dated July 14, 2007 from Karl Schreiter to George Bloeser Re: review of certified payroll week ending 6/10/07 to 7/01/07 for contract no.8 upgrade WWTP emergency generator.
6. Letter dated July 14, 2007 from Karl Schreiter to Barry Hoffman Re: Notice of Substantial Completion for contract no. 8 WWTP emergency generator upgrade
7. Letter dated July 16, 2007 from Karl Schreiter to George Bloeser Re: review of certified payroll week ending 7/01/07 to 7/08/07 for contract no.8 upgrade WWTP emergency generator.
8. Letter Dated July 18, 2007 from Karl Schreiter to George Bloeser Re: Thermographic Inspection of Electrical System at the WWTP as part of a comprehensive maintenance program.
9. Letter dated July 19, 2007 from Karl Schreiter to Barry Hoffman Re: change order number two for contract number eight on the WWTP emergency generator upgrade
10. Letter dated July 20, 2007 from Karl Schreiter to George Bloeser Re: executed documents from Barry Hoffman regarding notice of substantial completion and change order number one for contract number eight for the WWTP emergency generator upgrade
11. Email dated July 19, 2007 from Karl Schreiter to George Bloeser Re: newspaper article that was in the West Chester Daily Local News regarding Westtown Township's Act 537 Plan.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated July 26, 2007. The report was signed and presented by Gary Brienza, of Dimmich, Dinkelacker & Brienza; P.C.; there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated July 19, 2007. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report dated July 24, 2007. The report was signed and presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also enclosed a copy of the June 2007 DMR State Report.

INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted four invoice(s) for the Authorities approval for payment.

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held July 26, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Motion was made and seconded to approve invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

Dimmich, Dinkelacker & Brienza

Invoice number 20651 in the amount of \$13.58

For E.H.B. Appeal (computer research)

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Dimmich, Dinkelacker & Brienza

Invoice number 20650 in the amount of \$3,438.79

For general consultation period of 05/11/2007-06/06/2007

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Dimmich, Dinkelacker & Brienza

Invoice number 20721 in the amount of \$866.93

For E.H.B. Appeal (teleconference)

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Dimmich, Dinkelacker & Brienza

Invoice number 20720 in the amount of \$5,049.90

For general consultation period of 06/07/2007-07/05/2007

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to approve invoice #07050519 dated May 31, 2007 from Schoor DePalma Engineering in the amount of \$229.50 for professional engineering services associated with aeration tank and grit chamber walkway replacement project in accordance with Authority Engineer’s recommendation made by letter dated June 20 2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Motion was made and seconded to approve invoice #070301301 dated May 31, 2007 from Schoor DePalma Engineering in the amount of \$204.50 for professional engineering services associated with the influent pump station controller project in accordance with Authority Engineer’s recommendation made by letter dated 6/28/2007

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

Motion was made and seconded to approve modifications and authorize Chairman to execute said documents for the WWTP emergency generator upgrade contract number eight, change order number one, completion date of the contract to extend to 8/12/07 in accordance with Authority Engineer’s recommendation made by letter dated 5/19/2007

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – “aye”

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held July 26, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Motion was made and seconded to approve modifications and authorize Chairman to execute said documents for the WWTP emergency generator upgrade contract number eight, change order number two, installation of a new automatic transfer control system and time extension of contract to 11/09/2007 in accordance with Authority Engineer's recommendation made by letter dated 5/19/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

Motion was made and seconded to approve contract payment and authorize Chairman to execute said documents for the WWTP emergency generator upgrade contract number eight, payment request no. 2 for Barry Hoffman Company in the amount of \$116,700.00 in accordance with Authority Engineer's recommendation made by letter dated 7/14/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

Motion was made and seconded to approve notice of substantial completion and authorize Chairman to execute said document for the WWTP emergency generator upgrade contract number eight, notice of substantial completion dated July 12, 2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

Motion was made and seconded to approve the estimate for the comprehensive maintenance and authorize the chairman to execute the said document for the WWTP maintenance contract and thermo-graphic inspection of the electrical system in the amount of \$1,750.00 per day in accordance with Authority Engineer's recommendation made by letter dated 7/18/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

Motion was made and seconded to authorize the release of contract documents for advertise and receive bids for contract no. 9 return activated sludge system improvements in accordance with Authority Engineer's recommendation made by letter dated 7/19/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

Motion was made and seconded to approve purchase on a new mixer drive unit from Philadelphia Mixing Solutions per their quotation dated 6/25/07 in accordance with Authority Engineer's recommendation made by letter dated 7/6/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

Motion was made and seconded to approve the Township Planning Module for the DeSales University – new dormitory expansion subject to conditions outlined by SEA recommendation of approval letter dated 6/18/2007.

Vote: Messrs. Bloeser, MacKenzie, Attwood and Ms. Moore – "aye"

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held July 26, 2007 at 7:15 P.M. 4774 Saucon Creek Road

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, August 20, 2007 at 7:15 PM at the Water/Sewer Building.

Respectfully submitted,

Mindy Moore
Secretary