

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held April 15, 2008 at 7:00 P.M.

4774 Saucon Creek Road

Vice Chairwoman Mindy Moore called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Aaron B. Attwood, Mindy Moore George J. Bloeser (by telephone), Bruce D. Bush and Alfred J. Cancellieri.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

For the record Attorney Gary Brienza, Solicitor for USTMA noted that there is a quorum of members present and we will go through the roll call, he also noted that George Bloeser the chair is present through conference call and there are cases that have interpreted the sunshine act that the appearance or attendance at an advertise meeting through telephone-a-conference is appropriate and not in any way a violation of the Sun Shine Act.

VISITORS PRESENTATION:

None

MINUTES:

None

CORRESPONDENCE:

A. FOR YOUR INFORMATION dated March 28, 2008

1. Letter dated March 13, 2008 from Mark Ambrose, CMX to Aqua Net Environmental, Inc. re: contract #10 - required to back fill immediately due to concerns with potential sinkholes at job site.
2. Letter dated March 19, 2008 from Karl Schreiter, SEA to Barry Hoffman Company, Inc. re: contract #10 change orders #1, #2 and #3 was approved at the March 18, 2008 meeting.
3. Letter dated March 24, 2008 from Karl Schreiter, SEA to Barry Hoffman Company, Inc. re: contract #10 change orders #1, #2 and #3 enclosed a copy of the executed documents.

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4. List of potential bidders and the contract document for contract #16 to furnish aluminum shoring boxes was approved at the March 18, 2008 meeting.
5. Letter dated March 25, 2008 from George Bloeser, Chairman MA to Kate Crowley, Program Manager PA DEP bureau of water quality re: enclosure of 2007 Annual Municipal Wasteload Management Report.

B. FOR YOUR INFORMATION dated April 4, 2008

1. Letter dated March 24, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: Influent pump station controller contract no. 10 – change order #1, #2 and #3 fully executed documents for the records.
2. Letter dated March 25, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to pay CMX invoice #08021746 dated February 29, 2008 for professional engineering services in the amount of \$2,478.00 associated with the ongoing design of the modifications to return activated sludge system.

C. FOR YOUR INFORMATION dated April 11, 2008

1. Letter dated April 4, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: Payment Request #1 for 2008 Annual Laboratory Services Wastewater Treatment System and Water Distribution System.
2. Email dated March 26, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Kevin Collins, Sika Corporation re: paint specifications and potential bidders list of experienced contractors for Contract No. 12 secondary clarifier concrete and metal repair for the USSTA.
3. Contract Documents for bids on April 15, 2008, from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc.; to Authority re: Authority approval for secondary clarifiers concrete and metal repair.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated April 15, 2008. The report was signed and presented by Gary Brienza, of Dimmich, Dinkelacker & Brienza; P.C.; there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated April 15, 2008. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

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SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report dated April 15, 2008. The report was signed and presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also enclosed a copy of the March 2008 DMR State Reports.

INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted two invoice(s) for the Authorities approval for payment.

Motion was made and seconded to approve both invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21417 in the amount of \$3,990.00
For Coopersburg EHB-appeal

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21418 in the amount of \$4,740.00
For general consultation

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to award the bio sludge hauling contract # 11 to Aqua Wastewater Management in accordance with Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. recommendation made by letter dated April 12, 2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to authorize payment of CMX invoice #08021746 dated February 29, 2008 in the amount of \$2,478.00 for work on the modifications to the return activated sludge system in accordance with Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. recommendation made by letter dated 3/25/2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to authorize the release of contract documents, to advertise for and receive bids on the Secondary Clarifier Concrete and Metal Repairs, as outlined in contract no. 12 in accordance with Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. recommendation made by engineer's report dated 4/11/2008.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

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ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Tuesday, May 20, 2008 at 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Bruce D. Bush,
Secretary

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