

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held March 18, 2008 at 7:00 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Bruce D. Bush, Alfred J. Cancellieri, Mindy Moore and George J. Bloeser.

Also present: Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer
Daniel J. Stahlnecker, UST Superintendent Water/Sewer
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

Reminder to members; complete Annual Statement of Financial Interest form and forward it to the Township Manager's office by March 31, 2008.

NEW MEMBER APPOINTMENT

Bruce D. Bush on call for nomination for Secretary of the Upper Saucon Sewage Treatment Authority, Bruce was nominated to fill the office of Secretary.

Motion was made and seconded to elect Bruce D. Bush as Secretary of the Upper Saucon Sewage Treatment Authority.

Roll Call Vote: Messrs., Bloeser, and Cancellieri– “aye”
Mr. Bush – “abstained”

VISITORS PRESENTATION:

None

MINUTES:

None

CORRESPONDENCE:

A. FOR YOUR INFORMATION DATE SENT: **February 29, 2008**

1. Letter dated February 14, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: addendum number one for the contract number eleven, Hauling of Bio-solids for the Upper Saucon treatment plant

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2. Letter dated February 13, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: application for payment request one in the amount of \$47,430.00, on contract number nine, Return Activated Sludge System, modification for the Upper Saucon treatment plant.
 3. Letter dated February 15, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: recommendation to replace breaker for #1 aeration blower and schedule the other two starter units as soon as possible. This work qualifies as maintenance work since it is replacement in kinds of existing equipment.
 4. Letter dated February 18, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: certified payroll from Aqua Net Environmental, Inc. for modification work to the return activated sludge system for the Upper Saucon treatment plant.
 5. Letter dated February 20, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: USSTA approved payment request from Aqua Net Environmental in the amount of \$47,430.00 on contract number nine, Return Activated Sludge System, modification for the Upper Saucon treatment plant.
 6. Inspection Report dated February 20, 2008 from Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Water Standards and Facility Regulation to Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer re: NPDES compliance inspection unplanned once every six month.
 7. Letter dated February 26, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: recommended replacement of breaker for aeration blower #1 and schedule the other two starter units as soon as possible three quotes enclosed' lowest price \$4,165.00 Barry Hoffman Company.
 8. Letter dated February 26, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: summary of sewage flow data; storm event.
 9. Letter dated February 28, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: recommendation to approve change order for the influent pump station controller, contract number ten; change order number one, two and three; total cost for all three is \$24,530.00.
- B. FOR YOUR INFORMATION DATE SENT: **March 07, 2008**
1. Letter dated March 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to Authority to approve payment of invoice #0811625 dated January 31, 2008 from CMX for professional engineering services associated with influent pump station controller total invoice amount is for \$151.50.

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2. Letter dated March 3, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: recommendation to Authority to approve payment of invoice #0811624 dated January 31, 2008 from CMX for professional engineering services associated with the ongoing design of the upgrade of the return activated sludge system at the WWTP total invoice amount is for \$3,536.25.
 3. Letter dated March 4, 2008 from Mark Ambrose, Senior Technical Manager to Melissa A. Mortagua, Vice President of Aqua Net Environmental, Inc. re: construction stoppage on contract nine, return activated sludge system modifications at the WWTP.
- C. FOR YOUR INFORMATION DATE SENT: **March 14, 2008**
1. Letter dated March 11, 2008 from Thomas F. Beil, Township Manager to Aqua net Environmental, Inc. re; payment in the amount of \$47,430.00 for construction on the return activated sludge system modifications at the WWTP.
 2. Report dated March 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to PA DEP re: the calendar year 2007 Annual Municipal Wasteload Management Report
 3. Publication dated March 2008 Municipal Sewer & Water
 4. New print dated March 06, 2008 The Saucon News
 5. New print dated February 28, 2008 The Saucon News
 6. New print dated February 21, 2008 The Saucon News
 7. Publication dated February 2008 Water World
 8. Publication dated February 2008 Water & Wastes Digest

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated March 18, 2008. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischl, Zulick, Landes & Brienza.; Pending and threatened litigation items were covered in the earlier in the USTMA's executive session. Right to know law materials were distributed to authority members also at the USTMA.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated March 18, 2008. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates, Inc.

SUPERINTENDENT'S REPORT:

The Upper Saucon Township's Superintendent of Water and Sewer submitted his report dated March 18, 2008. The report was signed and presented by Daniel J. Stahlnecker he also enclosed a copy of the February 2008 DMR State Reports.

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INVOICE (S):

At this meeting Alfred J. Cancellieri, Assistant Treasure presented the Treasurer's report as prepared by Aaron B. Attwood, Treasurer; for the Authorities review and approval for payment.

Motion was made and seconded to approve both Invoice(s) as submitted by the Assistant Treasurer, to be paid by Upper Saucon Township as detailed below for a total of \$16,231.78:

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21341 in the amount of \$10,366.78
For general consultation period of 02/08/08-03/13/08.

Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21340 in the amount of \$5,685.00
For general consultation period of 02/11/08-03/13/08.

Vote: Messrs. Attwood, Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to approve CMX *Invoice # 0811624*, dated January 31, 2008, in the amount of \$3,536.25, for work completed on the modifications to the Return Activated Sludge System in accordance with USSTA engineer's recommendation made by letter dated March 03, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve CMX *Invoice # 0811625*, dated January 31, 2008 in the amount of \$151.50, for work completed on the modifications to the upgrade of Influent Pumping Station Control Panel in accordance with USSTA engineer's recommendation made by letter dated March 03, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the 2007 Annual Wasteload Management Report and authorize its submission of the report to PADEP in accordance with the Authority Engineer's recommendation made by letter dated March 14, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the contract modifications and authorize Chairman to execute said documents for *Change order one*; \$8,950.00 for work on upgrade of Influent Pumping Station Control Panel in accordance with SEA's recommendation made by letter dated February 28, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – “aye”

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Motion was made and seconded to approve the contract modifications and authorize Chairman to execute said documents for *Change order two*; \$3,190.00 for work on upgrade of Influent Pumping Station Control Panel in accordance with SEA's recommendation made by letter dated February 28, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Motion was made and seconded to approve the contract modifications and authorize Chairman to execute said documents for *Change order three*; \$12,390.00 for work on upgrade of Influent Pumping Station Control Panel in accordance with SEA's recommendation made by letter dated February 28, 2008.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, Bush, Cancellieri and Ms. Moore – "aye"

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Tuesday, April 15, 2008 at 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Bruce D. Bush,
Secretary