

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held March 9, 2009 at 7:00 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at 7:00 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

MEMBER PRESENT:

Aaron B. Attwood  
George J. Bloeser  
Bruce D. Bush  
Mindy Moore  
George Thomas

Also present:

Gary A. Brienza, Esquire, USSTA Solicitor  
Karl E. Schreiter Jr. P.E., USSTA Engineer  
Daniel J. Stahlnecker, UST Superintendent Water/Sewer Department  
Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

Mark D. Wirth of 2438 Black River Road Bethlehem, PA 18015

NOTIFICATION – All public sessions of the Upper Saucon Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

None

VISITORS PRESENTATION:

None - Mr. Wirth stated that he was present to observe the current function of the Authority.

MINUTES:

**Motion** was made and seconded to approve the February 9, 2009 Upper Saucon Sewage Treatment Authority's meeting minutes, as presented.

**Roll-Call-Vote:**

Mr. Attwood	– “aye”
Mr. Bloeser	– “aye”
Mr. Bush	– “aye”
Mr. Thomas	– “aye”
Ms. Moore	– “abstain”

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CORRESPONDENCE:

A. FOR YOUR INFORMATION February 20, 2009

1. Letter dated February 4, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re; explanation of change orders for contract twelve, Secondary Clarifier Concrete and Metal Repair.
2. Letter dated February 12, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: summary of job meeting on the eleventh of February for contract ten Influent Pump Station Controller.
3. Letter dated February 17, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Barry Hoffman Company re: enclosed the response from ITT Flyght regarding the installation of the UPS unit at the UST W.W.T.P.
4. Letter dated December 22, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to each privately owned and operated sanitary sewer collection system. This letter was resent as "Second Notice" certified mail since there has been no response since the original mailing. This is required under the Chapter 94 report for UST W.W.T.P.

B. FOR YOUR INFORMATION February 27, 2009

1. Letter dated February 20, 2009 from Thomas F. Beil, Township Manager for Upper Saucon Township to Timothy M Zito, Structural Maintenance Systems, Inc. re: payment #5 for the Upper Saucon Sewage Treatment plant secondary clarifier concrete and metal repair bid-2008-09.
2. Letter dated February 25, 2009 from Thomas F. Beil, Township Manager for Upper Saucon Township to Barry Hoffman, Barry J. Hoffman Company, Inc. re: payment #2 for the Upper Saucon Sewage Treatment plant influent pump station controller bid-2008-11.
3. Letter dated February 26, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: payment request #3 from Barry Hoffman, Barry J. Hoffman Company, Inc. for the Upper Saucon Sewage Treatment plant influent pump station controller contract ten.

SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated March 9, 2009. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza.; there were no enclosures.

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ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated March 12, 2009 (date correction March 9, 2009). The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; he also enclosed his recommendation letters for change order #5 and payment request #3 to Hoffman Company for authority approval.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his verbal report. The report was presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also reviewed the February 2009 DMR State Reports.

TREASURER REPORT INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted one invoice for the Authorities approval for payment:

**Motion** was made and seconded to approve \$2,490.00 payment of invoice number 22348 from Peters, Moritz, Peischi, Zulick, Landes & Brienza, for General File for the period from 02/05/09-03/02/09.

**Vote:** Messrs. Attwood, Bloeser, Bush, Thomas and Ms. Moore – "aye"

MOTION (S):

**Motion** was made and seconded to approve and authorize Chairman to execute the nullification of the Township Planning Module for the Fox Run subdivision (Deluca Active Adult Community) in accordance with Authority Engineer's recommendation made by letter dated February 26, 2009. In addition to Authority endorsement it is recommended that Township BOS perform the equivalent

**Vote:** Messrs. Attwood, Bloeser, Bush, Thomas and Ms. Moore – "aye"

**Motion** was made and seconded to approve and authorize Chairman to execute the nullification of the PADEP Planning Module for the Fox Run subdivision (Deluca Active Adult Community) in accordance with Authority Engineer's recommendation made by letter dated February 26, 2009. In addition to Authority endorsement it is recommended that Township BOS perform the equivalent

**Vote:** Messrs. Attwood, Bloeser, Bush, Thomas and Ms. Moore – "aye"

**Motion** was made and seconded to approve and authorize Chairman to execute the current third payment request due in the amount of \$27,452.70 to Barry Hoffman, Barry J. Hoffman Company, Inc. for the Upper Saucon Sewage Treatment plant influent pump station controller contract ten in accordance with Authority Engineer's recommendation made by letter dated February 26, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc.

**Vote:** Messrs. Attwood, Bloeser, Bush, Thomas and Ms. Moore – "aye"

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**Motion** was made and seconded to approve and authorize Chairman to execute change order number five from Barry Hoffman, Inc. in the amount of \$4,190.00 for contract number ten upgrade of Influent Pumping Station Control Panel in accordance with Authority Engineer's recommendation made by letter dated February 27, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc.

**Vote:** Messrs. Attwood, Bloeser, Bush, Thomas and Ms. Moore – “aye”

**ADJOURNMENT:**

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

**Vote:** Messrs. Attwood, Bloeser, Bush, Thomas and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, April 13, 2009 at 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Bruce D. Bush, Secretary