

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held February 19, 2008 at 7:00 P.M.

4774 Saucon Creek Road

Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Mindy Moore and Alfred J. Cancellieri and George J. Bloeser.

Also present:

Gary A. Brienza, Esquire, USSTA Solicitor
Karl E. Schreiter Jr. P.E., USSTA Engineer

Sandra S. Busedu, USSTA Authority Clerk

VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Township Municipal Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

Authority Clerk reminded Authority members to complete and forward the annual statement of financial interests to the township manager's office to ensure its receipt by March 31, 2008.

VISITORS PRESENTATION:

None

MINUTES:

None

CORRESPONDENCE:

A. **FOR YOUR INFORMATION DATE SENT: January 25, 2008**

1. Letter dated January 7, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: enclosed contract documents for modification to the return activated sludge system at the wastewater treatment plant from Aquanet Environmental, Inc.
2. Email dated January 8, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer re: 2008 Sludge Hauling Specifications, current contract to expire on June 30, 2007.
3. Letter dated January 10, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: contract documents for contract no. 10 influent pump station controller for the sewage treatment plant.

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

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4774 Saucon Creek Road

4. Letter dated January 10, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Jose E. Mortagua of Aquanet Environmental re: notice to proceed with contract no. 9 return activated sludge system modifications at the sewage treatment plant.
5. Letter dated January 14, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: application to be re-appointed as solicitor for the year 2008.
6. Letter dated January 15, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Barry Hoffman re: notice to proceed with contract no. 10 upgrade of influent pumping station control panel for the sewage treatment plant.
7. Letter dated January 15, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: comments on the bid review and recommendation to the Authority to award contract no. 10 upgrade of influent pumping station control panel for the sewage treatment plant to Barry Hoffman.
8. Letter dated January 15, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Thomas F. Beil, Township Manager for Upper Saucon Township re: 2008 appointments, meeting schedule and reorganization of members.

B. FOR YOUR INFORMATION DATE SENT: February 1, 2008

1. Letter dated January 25, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: recommendation to pay invoice amount \$2,949.75 from CMX (Schoor DePalma) for design modification to return activated sludge system at the WWTP.
2. Letter dated January 28, 2008 from Joseph Buczynski PA DEP to Thomas F. Beil, Township Manager for Upper Saucon Township re: use of off-line equalization basins.
3. Letter dated January 31, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Township Municipal Authority re: recommendation for replacement of ultraviolet bulbs for the UV disinfection system at the WWTP.
4. Letter dated January 31, 2008 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer re: 2007 Annual Sewage Sludge Report to EPA and filing/ mailing instructions.

C. AGENDA CORRESPONDENCES February 1, 2008

1. Letter dated February 5, 2008 from Daniel J. Stahlnecker Superintendent of Upper Saucon Water / Sewer to Norma Green EPA re: 2007 Annual Sewage Sludge Report and Sludge discharge Monitoring Reports for the UST WWTP.
2. Letter dated February 7, 2008 from Attorney Gary Brienza, Solicitor for USTMA & USSTA to Robert Kassel re: replacement of ultraviolet bulbs.

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held February 19, 2008 at 7:00 P.M.

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SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated February 19, 2008. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza; there were no enclosures.

ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated February 19, 2008. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his report dated February 19, 2008. The report was signed by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also enclosed a copy of the January 2008 DMR State Report.

INVOICE (S):

At this meeting Alfred Cancellieri, Assistant Treasurer submitted invoice(s) for the Authorities approval for payment.

Motion was made and seconded to approve Invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

1. Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21252 in the amount of \$10,867.50
For Coopersburg EHB Appeal period of 01/09/08-02/08/08.
2. Peters, Moritz, Peischi, Zulick, Landes & Brienza,
Invoice number 21253 in the amount of \$5,820.00
For general consultation period of 01/09/08-02/08/08.

Vote: Messrs. Bloeser, Cancellieri and Ms. Moore – “aye”

MOTION (S):

Motion was made and seconded to approve application #1 as submitted by Aqua Net Environmental Inc. for contract no. 9, return activated sludge system modifications in the amount of \$47,430.00 and authorize chairman to execute said payment application in accordance with Authority Engineers recommendation made by letter dated February 13, 2008.

Vote: Messrs. Bloeser, Cancellieri and Ms. Moore – “aye”

Motion was made and seconded to approve the payment of invoice #07120624 in the amount of \$2,949.75 dated December 31, 2007 for the modifications to the return activated sludge system at the WWTP in accordance with Engineers recommendation made by letter dated January 25, 2008.

Vote: Messrs. Bloeser, Cancellieri and Ms. Moore – “aye”

UPPER SAUCON SEWAGE TREATMENT AUTHORITY

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ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

Vote: Messrs. Bloeser, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Tuesday, March 18, 2008 at 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Alfred J. Cancellieri,
Assistant Secretary,