

## UPPER SAUCON SEWAGE TREATMENT AUTHORITY

Meeting Held Monday, February 09, 2009 at 7:00 P.M. 4774 Saucon Creek Road

Chairman George J. Bloeser called to order the regular meeting of the Upper Saucon Sewage Treatment Authority at 7:00 PM in the public meeting room of the Upper Saucon Township Water and Sewer Department office building, 4774 Saucon Creek Road, Upper Saucon Township, Lehigh County, PA.

### MEMBER PRESENT:

Aaron B. Attwood  
George J. Bloeser  
Bruce D. Bush  
George Thomas

### Also present:

Gary A. Brienza, Esquire, USSTA Solicitor  
Karl E. Schreiter Jr. P.E., USSTA Engineer  
Daniel J. Stahlnecker, UST Superintendent Water/Sewer Department  
Sandra S. Busedu, USSTA Authority Clerk

### VISITORS:

None

NOTIFICATION – All public sessions of the Upper Saucon Sewage Treatment Authority are electronically recorded. The recordings are maintained as part of the record of the meeting until the minutes are transcribed and approved by the Authority.

### PUBLIC COMMENT: (ANY ITEM ON OR OFF THE AGENDA)

None

### VISITORS PRESENTATION:

None

### MINUTES:

**Motion** was made and seconded to approve the December 16, 2008 Upper Saucon Sewage Treatment Authority's meeting minutes, as amended. Under Minutes, change motion; remove, Amendments were and add the words Comments were to amend.

**Roll Call Vote:** Messrs. Bloeser and Bush – “aye”  
Messrs. Attwood and Thomas – “abstain”

**Motion** was made and seconded to approve the January 21, 2009 Upper Saucon Sewage Treatment Authority's meeting minutes, as amended. Under New Business changed wording to add words “provide to the contractor...” and remove the word the after contractor.

**Vote:** Messrs. Attwood, Bloeser, Bush, and Thomas – “aye”

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### CORRESPONDENCE:

FOR YOUR INFORMATION DATE SENT: JANUARY 30, 2009

1. Letter dated January 21, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: comments on the review of certified payroll for contract #12, Secondary Clarifier Concrete and Metal Repair.
2. Letter date January 22, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: request to process payment as approved by Upper Saucon Sewage Treatment Authority on January 21, 2009 for payment request two contract #10, Influent Pump Station Controller.
3. Letter dated January 22, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Thomas F. Beil, Township Manager for Upper Saucon Township re: request to process payment as approved by the Upper Saucon Sewage Treatment Authority on January 21, 2009 for the payment request five contract #12, Secondary Clarifier Concrete and Metal Repair.
4. Letter dated January 22, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to Michael Kelly, Structural Maintenance Systems, Inc. re: forwards an executed copy of Notice of Substantial Completion for contract #12.
5. Letter dated January 22, 2009 from Karl E. Schreiter, Jr., PE, DEE of Schreiter Engineering Associates, Inc. to George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority re: attached a copy of the Maintenance Bond by the contractor, Michael Kelly, Structural Maintenance Systems, Inc. for contract #12.
6. Letter dated January 26, 2009 from George Bloeser, Chairman for Upper Saucon Sewage Treatment Authority Kate Crowley, Pennsylvania Department of Environmental Protection re: forwards two copies to the Upper Saucon Sewerage Treatment Authority Corrective Action Plan for the 4<sup>th</sup> quarter of 2008.
7. Water World January magazine
8. Water & Wastes Digest January Magazine

### SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated February 6, 2009. The report was signed and presented by Gary Brienza, of Peters, Moritz, Peischi, Zulick, Landes & Brienza.; there were no enclosures.

### ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated February 6, 2009. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

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### SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his verbal report. The report was presented by Daniel J. Stahlnecker Superintendent of Upper Saucon Township; he also reviewed the January 2009 DMR State Reports.

### INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted three invoice(s) for the Authorities approval for payment:

1. **Motion** was made and seconded to approve \$1,161.22 payment of invoice number 2 from Peters, Moritz, Peischi, Zulick, Landes & Brienza, for Coopersburg Arbitrator for the period from August 2008 to October 2008.  
**Vote:** Messrs. Attwood, Bloeser, Bush, and Thomas – “aye”
2. **Motion** was made and seconded to approve \$350.00 payment of invoice number 22272 from Peters, Moritz, Peischi, Zulick, Landes & Brienza, for Coopersburg Arbitration for the period from August 2008 to October 2008.  
**Vote:** Messrs. Attwood, Bloeser, Bush, and Thomas – “aye”
3. **Motion** was made and seconded to approve \$2,345.32 payment of invoice number 22271 from Peters, Moritz, Peischi, Zulick, Landes & Brienza, for General File and Certified mail for the period from 01/16/0229 to 02/03/2009.  
**Vote:** Messrs. Attwood, Bloeser, Bush, and Thomas – “aye”

### MOTION (S):

none

### ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

**Vote:** Messrs. Attwood, Bloeser, Bush, and Thomas – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, March 9, 2009 at 7:00 PM at the Water/Sewer Building.

Respectfully submitted,

Bruce D. Bush, Secretary