

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY

## Meeting Held January 25, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Vice Chairman George J. Bloeser called the regular meeting of the Upper Saucon Sewage Treatment Authority to order. Members Present were: Kenneth T. MacKenzie, Aaron B. Attwood, Mindy Moore and Alfred J. Cancellieri and George Bloeser

Also present: Gary A. Brienza, Esquire, USSTA Solicitor  
Karl E. Schreiter Jr. P.E., USSTA Engineer  
Daniel J. Stahlnecker, UST Superintendent Water/Sewer  
Stephen C. Wagner, UST Board of Supervisors  
UST Public Works Committee Manager

### REORGANIZATION OF THE AUTHORITY

**Motion** was made and seconded to elect the same arrangement that was adopted during the January 17, 2006 Upper Saucon Township Municipal Authority Meeting for the Reorganization of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs. MacKenzie, Attwood, Cancellieri and Bloeser – “aye”  
Ms. Moore – “aye”

### **OFFICERS:**

George Bloeser was on call for nomination for **Chairman** of the Upper Saucon Sewage Treatment Authority. George Bloeser was the only nomination for Chairman.

**Motion** was made and seconded to elect George J Bloeser as Chairman of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs. Cancellieri, MacKenzie, and Attwood – “aye”  
Ms. Moore – “aye”  
Mr. Bloeser – “abstained”

Kenneth MacKenzie was on call for nomination for **Vice Chairman** of the Upper Saucon Sewage Treatment Authority. Kenneth MacKenzie was the only nomination for Vice Chairman.

**Motion** was made and seconded to elect Kenneth T. MacKenzie as Vice Chairman of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs., Bloeser, Attwood and Cancellieri – “aye”  
Ms. Moore – “aye”  
Mr. MacKenzie – “abstained”

## UPPER SAUCON SEWAGE TREATMENT AUTHORITY

### Meeting Held January 25, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Mindy Moore was on call for nomination for **Secretary** of the Upper Saucon Sewage Treatment Authority. Mindy Moore was the only nomination for Secretary.

**Motion** was made and seconded to elect Mindy Moore as Secretary of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs. Attwood, Bloeser, MacKenzie and Cancellieri – “aye”  
Ms. Moore – “abstained”

Aaron Attwood was on call for nomination for **Treasurer** of the Upper Saucon Sewage Treatment Authority. Aaron Attwood was the only nomination for Treasurer.

**Motion** was made and seconded to elect Aaron B. Attwood as Treasurer of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs. MacKenzie, Bloeser and Cancellieri – “aye”  
Ms. Moore – “aye”  
Mr. Attwood – “abstained”

Alfred Cancellieri was on call for **Assistant Secretary / Treasurer** of the Upper Saucon Sewage Treatment Authority. Alfred Cancellieri was the only nomination for Assistant Secretary and Treasurer.

**Motion** was made and seconded to elect Alfred J. Cancellieri as Assistant Secretary / Treasurer of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs. MacKenzie, Bloeser and Attwood – “aye”  
Ms. Moore – “aye”  
Mr. Cancellieri – “abstained”

### **APPOINTMENTS:**

**Motion** was made and seconded to elect the same arrangement that was adopted during the January 17, 2006 Upper Saucon Township Municipal Authority Meeting for the Appointments of the Upper Saucon Sewage Treatment Authority.

**Vote:** Messrs. MacKenzie, Attwood, Cancellieri and Bloeser – “aye”  
Ms. Moore – “aye”

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## **SOLICITOR**

**Motion** was made and seconded to re-appoint Gary Brienza from the firm of Dimmich, Dinkelacker & Brienza as the Upper Saucon Sewage Treatment Authority's Solicitor for the year 2007

**Vote:** Messrs. Cancellieri, MacKenzie, Bloeser and Attwood – "aye"  
Ms. Moore – "aye"

## **ENGINEER**

**Motion** was made and seconded to re-appoint Karl Schreiter from the firm of Schreiter Engineering Associates, Inc as the Upper Saucon Sewage Treatment Authority's Engineer for the year 2007.

**Vote:** Messrs. Cancellieri, MacKenzie, Bloeser and Attwood – "aye"  
Ms. Moore – "aye"

## **AUDITOR**

**Motion** was made and seconded to re-appoint the accounting firm France, Anderson, Basile and Company as the Upper Saucon Sewage Treatment Authority's Auditor for the year 2007.

**Vote:** Messrs. Cancellieri, MacKenzie, Bloeser and Attwood – "aye"  
Ms. Moore – "aye"

## **MEETING DATES AND TIME:**

**Motion** was made and seconded to establish the regular meeting of the Upper Saucon Sewage Treatment Authority for the year 2007 on the third Monday of each month immediately following the Municipal Authority Meeting which starts at 7:15 PM in the Water and Sewer Office located on 4774 Saucon Creek Road.

**Vote:** Messrs. Cancellieri, MacKenzie, Bloeser and Attwood – "aye"  
Ms. Moore – "aye"

## **REGULAR MEETING OPEN FLOOR**

Visitors: none

Visitors Presentation: none

**UPPER SAUCON SEWAGE TREATMENT AUTHORITY**

**Meeting Held January 25, 2007 at 7:15 P.M. 4774 Saucon Creek Road**

MINUTES:

**Motion** was made and seconded to table the December 2006 USSTA meeting minutes until the next meeting in February 2007.

**Vote:** Messrs. Cancellieri, MacKenzie, Bloeser and Attwood – “aye”  
Ms. Moore – “aye”

CORRESPONDENCE:

Date of letter: January 9, 2007  
Letter from: Karl Schreiter, SEA  
Letter sent to: Robert Steinruck, Lehigh Valley Welding  
Courtesy copy to: All MA & STA Members

Regarding: USSTA Upgrade aeration Tank Walkways Contract No 7  
Signed Agreement

Date of letter: December 10, 2006  
Letter from: Bruce Bush  
Letter sent to: Thomas F. Beil, UST  
Courtesy copy to: All MA & STA Members

Regarding: Declines reappointments for MA & USTA

Date of letter: December 21, 2006  
Letter from: Gary A. Brienza, DGDB  
Letter sent to: Patrick J. Reilly, Esquire  
Courtesy copy to: UST, SEA, and All MA & STA Members

Regarding: 2005 Municipal Wasteload Management Report  
Coopersburg Borough Municipal Authority  
Attached was a letter from SEA dated 12-15-2006  
And a letter for DEP dated 12-12-1997

**UPPER SAUCON SEWAGE TREATMENT AUTHORITY**

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Date of letter: December 21, 2006  
Letter from: Gary A. Brienza, DGDB  
Letter sent to: Thomas F. Beil, UST  
Courtesy copy to: All MA & STA Members

Regarding: Authority member openings  
Attached is a copy of Bruce Eames letter dated 11/21/2006

Date of letter: December 27, 2006  
Letter from: Gary A. Brienza, DGDB  
Letter sent to: Thomas F. Beil, UST  
Courtesy copy to: All MA & STA Members

Regarding: Borough of Coopersburg, CAP  
Enclosed letter from Kate Crowley, DEP dated 12-20-2006

Date of letter: December 29, 2006  
Letter from: Jonathan E. Rinde, Manko, Gold, Katcher & Fox, LLP  
Letter sent to: Kate Crowley, Environmental Program Manager DEP  
Courtesy copy to: Thomas F. Beil, UST, Bruce D. Bush, Chairman MA

Regarding: Private Request for a Revision to the  
Upper Saucon Township Act 537 Plan  
*(copy of this Request is on file at the office)*

Date of letter: December 29, 2006  
Letter from: Gary A. Brienza, DGDB  
Letter sent to: Thomas F. Beil, UST  
Courtesy copy to: All MA & STA Members

Regarding: Borough of Coopersburg, Advisory Committee  
Enclosed a letter dated December 21, 2006 from Blake C. Marles  
with Stevens & Lee Lawyers & Consultants

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY

## Meeting Held January 25, 2007 at 7:15 P.M. 4774 Saucon Creek Road

Date of letter: January 12, 2007  
Letter from: Kate Crowley, DEP  
Letter sent to: George Bloeser, MA  
Courtesy copy to: All MA & STA Members

Regarding: Sewage Facilities Planning Private Request to Revise Official 537  
Plan Upper Saucon Township, Lehigh County

Date of letter: January 15, 2007  
Letter from: Karl Schreiter, SEA  
Letter sent to: George Bloeser, MA  
Courtesy copy to: All MA & STA Members

Regarding: Tributary Flow Data for the period through 1-15-2007

Date of letter: January 15, 2007  
Letter from: Karl Schreiter, SEA  
Letter sent to: George Bloeser, MA  
Courtesy copy to: All MA & STA Members

Regarding: Flow Data from manhole 30, 22, 645, 415 and 5  
For the period through 1-15-2007

Date of letter: January 18, 2007  
Letter from: Karl Schreiter, SEA  
Letter sent to: Tom Beil, UST  
Courtesy copy to: All MA & STA Members

Regarding: Country Club Pumping Station  
Emergency Operations Plan

Date of letter: January 23, 2007  
Letter from: Karl Schreiter, SEA  
Letter sent to: George Bloeser, MA  
Courtesy copy to: All MA & STA Members

Regarding: Attached is a copy of the Federal Regulations  
Regarding the NPDES permit program

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY

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## SOLICITOR'S REPORT:

The Authority's Solicitor submitted their report dated January 25, 2007. The report was signed and presented by Gary Brienza, of Dimmich, Dinkelacker & Brienza; P.C.; there were no enclosures.

## ENGINEER'S REPORT:

The Authority's Engineer submitted their report dated January 25, 2007. The report was signed and presented by Karl E. Schreiter Jr. P.E., Engineer, of Schreiter Engineering Associates; there were no enclosures.

## SUPERINTENDENT'S REPORT:

The Township's Superintendent of Water and Sewer submitted his verbal report. A copy of the December's DMR State Reports was distributed for review.

## INVOICE (S):

At this meeting Aaron B. Attwood, Treasurer submitted two invoice(s) for the Authorities approval for payment.

**Motion** was made and seconded to approve both Invoice(s) as submitted by the Treasurer, to be paid by Upper Saucon Township as detailed below:

Dimmich, Dinkelacker & Brienza  
Invoice number 20349 in the amount of \$4100.86  
For general consultation period of 12/07/06 – 12/31/06

Dimmich, Dinkelacker & Brienza  
Invoice number 20396 in the amount of \$8785.00  
(\$550.00) Credit for change of fees to be adjusted in next invoice  
For general consultation period of 01/02/07 -02/20/07

**Vote:** Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

# UPPER SAUCON SEWAGE TREATMENT AUTHORITY

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## MOTION (S):

**Motion** was made and seconded to authorize the Chairman or Vice Chairman to execute an agreement with Lehigh Valley Welding for Contract No. 7, Upgrade Aeration Tank Walkways incontinent upon approval of Solicitor after review of documents.

**Vote:** Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

**Motion** was made and seconded to approve payment of Schoor DePalma Engineers and Consultants invoice No. 06111359 dated 11/30/2006 in the amount of \$1,599.00 for work on the WWTP Emergency Generator Upgrade project. Ref: SEA’s letter dated 01/02/2007.

**Vote:** Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

**Motion** was made and seconded to approve the payment of Schoor DePalma Engineers and Consultants invoice No. 06111360, dated 11/30/2006, in the amount of \$1,615.00 for work on the Aeration Tank Walkways Replacement. Ref: SEA’s letter dated 1/2/07.

**Vote:** Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

## ADJOURNMENT:

With there being no further business to discuss, the meeting of the Upper Saucon Sewage Treatment Authority was unanimously adjourned.

**Vote:** Messrs. Bloeser, MacKenzie, Attwood, Cancellieri and Ms. Moore – “aye”

Next regular meeting of the Upper Saucon Sewage Treatment Authority is scheduled for Monday, February 19, 2007 directly following the USTMA meeting starting at 7:15 PM in the Water/Sewer Building on 4774 Saucon Creek Road.

Respectfully submitted,

Mindy Moore  
Secretary